

Senior Support Facilitator

We are looking for a vibrant, forward thinking and experienced Senior Support Facilitator to make their mark on an innovative support model with Able Futures.

Who are you?

- Person-Centred
- Robust Conversationalist
- Good Logic
- Self-Initiating
- Firm but Fair
- Go-getter
- Tenacious
- Skilled in Operations / Disability / NDIS requirements
- Established Manager already or a Coordinator ready to step up into Management

What are your strengths?

- Experience managing 10+ staff
- Experience setting up programs
- Eagerness to work closely with executive team
- Understanding of compliance and culture, how they interact and what it means to business
- Integrity

What is important to you in this role?

- Give space to create with flexible boundaries
- Grow with the company
- Contribute to development
- Being a Problem solver and mentoring others to create a problem-solving environment
- Building a team who is committed to making a difference in people's lives and strengthening team members and teams
- Managing your own workload and meeting deadlines
- Create innovative approaches and work sensitively with family members, participants and team members
- Being organised and have efficient systems

What people like and admire about you in this role?

- Your ability to work under pressure in a calm way
- Your initiative to see what is needed and to get things done
- Your 'can-do' attitude
- Your motivation and determination to put plans into action
- Your attitude towards others based on respect and dignity
- Your ability to communicate clearly

How we will support you

- Working with a committed team of experienced professionals
- Providing a clear structure as you understand your responsibilities and where you can use your creative judgement
- Providing good induction and training
- Support and Supervision every 4 weeks with your direct Supervisor
- Regular contact and mentoring with the Learning and Development Manager or other professionals
- Help you develop a one-page profile within the first 6 weeks so that we know what is important to you and how to support you
- Looking at what is working and not working with Executive Meetings and Supervision
- Giving you the resources, you need to do your job.

Position Goals

- To build a strong robust team who know their 'why' and how they contribute to Able Futures
- To create services of choice with people with a disability and their key stakeholders
- To increase our support footprint in the support sector within the Central Coast and surrounds
- To build centre-based programs and activities for Teens and Adults to undertake social, recreational and skill-building activities.

Able Futures was created to support people to create lifestyle arrangements and supports of their choice and to live life in all its fullness. First founded in 2016 by Sharon Lee, it began with a vision to build a suite of supports that stand out and truly make a difference in a person's life. The vision is to provide sustainable opportunities for people whilst ensuring choice and control for each person as we understand that every individual is an expert in their own wellbeing.

If you're ready to take on a new challenge and help this vision become a reality for people we support, please apply in writing, outlining the skills, qualifications and talent, that makes you the right person for this role.

Job Type: Full-time

Salary: \$95,000.00 – \$98,000.00 per year

Benefits:

- Employee mentoring program
- Professional development assistance
- Travel reimbursement

Schedule:

- Day shift
- Flexible hours
- On call

Ability to commute/relocate:

- Woy Woy, NSW: Reliably commute or planning to relocate before starting work (Required)
- May also be required to our Hunter Valley (Maitland) site from time to time

Application Question(s):

- Are you willing to travel between the Central Coast and Hunter to support team members, even if only short term?

Education: Certificate IV in disability services or Diploma (Preferred)

Experience:

- staff management: 2 years (Preferred)
- NDIS compliance: 1 year (Preferred)

Licence/Certification:

- NDIS Worker Screening Check (Preferred)
- Driver Licence (Preferred)
- First Aid Certificate
- Working with Children Check

Work Authorisation:

- Australia (Required)